Charter Council Meeting
1680 Los Carneros Ave.
Napa, CA 94559

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Charter Council Meeting Minutes
Tuesday, February 13, 2018

Members Present: Heather Shumaker, Linda Joshua, Jodi Ogden, Maria Giusti, Ami Mautner, Justin Tomola, Mary Cassidy

Absent: None

Administration Present: Maria Martinez

Public Present: None

Scribe: Kirsten Murray

1. Call to Order; Identify Timekeeper; Verse
   Called to order at 6:10 Timekeeper: Maria Giusti

2. Approve Agenda (Justin Tomola)
   Linda Joshua motioned to approve the agenda, Heather Shumaker seconded. The board unanimously approved the motion.

3. Public Comment
   There was no public comment

4. Approve Minutes, Attachment #1
   Heather Shumaker motioned to approve the minutes, Mary Cassidy seconded. The board unanimously approved the motion.

5. Approve School Calendar for 2018-19 (Maria Martinez) Attachment #2
   Maria Giusti recommended a committee which represents all stakeholders be formed in future years to look at the calendar. Maria Martinez suggested it go to the “Talking Heads” group in December.
   A half day was moved from 1/11 to 2/1 based on feedback from parents. Heather Shumaker motioned to approve the calendar with the half day change from 1/11 to 2/1 or keeping it as is based on feedback Maria Martinez will get from the faculty. Maria Giusti seconded. The board unanimously approved the motion.

6. Approve 4th grade overnight field trip (Maria Martinez) Attachment #3
   Linda Joshua motioned to approve the 4th grade field trip, Jodi Ogden seconded. The board unanimously approved the motion.

7. Approve Employee Contract (Maria Martinez) Attachment #4
Additional hours were proposed for three current teachers as listed in Attachment #4. Heather Shumaker motioned to approve the contract hours, Mary Cassidy seconded. Maria Giusti recused herself from the vote. The board unanimously approved the motion.

8. Review Budget Process/Timeline 2018/19 (Maria Martinez) Attachment #5
   This new timeline will allow the contracts to be completed earlier, resulting in two Charter Council meetings in May rather than in June.

9. Exit Interviews (Maria Martinez) Attachment #6
   Maria Martinez reviewed the form used for exit interviews. The form was discussed and Maria Martinez gathered feedback.

10. Admin Update (Maria Martinez)
    a. Enrollment report - Attachment #7
       There are currently 274 students enrolled. The school is going through open enrollment.
    b. December Financials - Attachment #8
       *Parent Council contributions are collected in June.
       *Attachment #8 was reviewed
       *Item 5910 went over budget because of our new One Call system, but it is a one time overage.
    c. Attendance Report - Attachment #9
       There have been a lot of absences as a result of the flu this year.
    d. Community Giving Update - Attachment #10
       Stone Bridge School is on track to receive more funding through family giving this year than last.
    e. Site Update
       *Maria Martinez attended a district meeting to learn about the site.
       *There will be a community meeting March 5 at Stone Bridge School that the School District will run. There are concerns from neighbors.
       *Maria Martinez attended the first design team meeting today and learned there will be a full environmental impact report. The architect will be coming Friday to spend a day seeing what the program looks like.
       f. Active Shooter Training
           It was very helpful, and the faculty learned a lot.
    g. 8th Grade Play
       The 8th grade play went very well. Barry Martin helped the 8th graders write the play and perform it. It was lucky he was able to be reimbursed for his time by the ticket sales, and there was a small profit left for the school.

11. Faculty Update (Mary Cassidy/Ami Mautner)
    a. The faculty has been focused on writing mid year reports. The school and faculty were involved in hosting an open house. There was a great turnout to the open house.
    b. Students enjoyed the Sun/Mud fun run-a-thon.
    c. There was a formal dance for Waldorf middle school students.
    d. The window for parent teacher conferences has closed.
    e. There was a memorial for Vivian DuBois three weeks ago and many faculty and families attended.

12. Parent Council Update (Heather Shumaker)
    a. The Allen/Beynon family won the parking spot raffle.
b. 3/7 Parent Education Evening
   c. The fun run was a big success. 4th Grade had the most sponsors and won a pizza party.
   d. PC still needs help getting business donations for the online raffle.
   e. There is also a raffle for 2 Bottle Rock 3 day passes, Bottle Rock is sold out.

13. Charter Council Chair Update (Justin Tomola)
   a. Goals
      There are two drafts of a mission statement for Charter Council that will be sent
to Charter Council, not to be discussed until the next meeting.
   b. Admin Evaluation
      Maria Giusti has been managing online admin surveys. Justin Tomola suggested
that in the future it will be important to have the administrator surveys under a separate account
to minimize access to the results.

14. Confirm next meeting and review potential agenda items
   Next meeting Tuesday March 13, 2018 at 6PM.

16. Adjourn
   Maria Giusti motioned to adjourn the meeting at 7:58, Linda Joshua seconded. The board unanimously approved the motion.

Please note: Any writings or documents provided to a majority of Board Members regarding any item on this agenda, not otherwise exempt from disclosure, will be made available in the Stone Bridge School main office.