Stone Bridge School Charter Council Regular Meeting Minutes
February 11, 2020

Members Present: Maria Giusti, Melissa Haberman (joined during Agenda Item #5), Cheryl Imrie, Amy Oggenfuss, Heather Shumaker, Karin Troedsson, Julia U’Ren

Members Absent: Melissa Haberman (up until Agenda Item #5), Sonya Luisoni

Staff Present: Maria Martinez (Administrator), Kerstin Menzer (Faculty Advisor)

Public Present: None

Scribe: Heather Shumaker

1. **Verse. Call to Order** at 6:07pm. **Identify Timekeeper:** Maria Giusti.

2. **Approve Agenda:** Karin Troedsson made and withdrew a motion to shift the approval of the 8th Grade overnight field trip to the end of the agenda. Maria Martinez asked that Agenda Item #9 be tabled for a future meeting, noted that there is no Attachment #7, and asked that Attachment #7b (Enrollment Report) be added to Agenda Item #10 (Admin Update). Passed (with those revisions) with a motion by Amy Oggenfuss and a second by Cheryl Imrie.

   - Maria Giusti Yes
   - Melissa Haberman Absent
   - Cheryl Imrie Yes
   - Sonya Luisoni Absent
   - Amy Oggenfuss Yes
   - Heather Shumaker Yes
   - Karin Troedsson Yes
   - Julia U’Ren Yes

3. **Public Comment (for items not on the agenda):** None

4. **Approve Minutes for 01/14/20 Meeting (#1):** Passed with a motion by Cheryl Imrie and a second by Maria Giusti.

   - Maria Giusti Yes
   - Melissa Haberman Absent
   - Cheryl Imrie Yes
   - Sonya Luisoni Absent
   - Amy Oggenfuss Yes
   - Heather Shumaker Yes
   - Karin Troedsson Yes
   - Julia U’Ren Yes

5. **Approve Field Trips (#2):** Charter Council reviewed 3 field trips sponsored by Wil Anderson, specifically: 6th Grade Medieval Tournament, 7th Grade Explorer’s Tournament, and 8th Grade Track and Field Meet. Passed with a motion by Julia U’Ren and a second by Karin Troedsson.

   - Maria Giusti Yes
As soon as the discussion about Mr. Anderson’s field trips concluded, Karin Troedsson recused herself from the discussion about the 8th Grade overnight field trip and left the room. (Quorum was still met.) Melissa Haberman joined the meeting as Charter Council reviewed the 8th Grade overnight field trip to Synergia Learning Center, submitted by Ami Mauntner. Passed with a motion by Cheryl Imrie and a second by Melissa Haberman.

As soon as this vote was concluded, Karin Troedsson rejoined the meeting.

6. **Approve SBS By-Laws Update (#3):** Heather Shumaker reviewed some minor updates to Article VII, Section 4 (changed restriction of interested persons on Charter Council to no more than 49%), and Article VIII, Sections 8, 9, and 10 (clarified who performs the roles of President, Secretary, and Treasurer). Passed with a motion by Maria Giusti and a second by Amy Oggenfuss.

*** At this point, Maria Martinez left the room to get some paperwork, and Heather Shumaker made a motion to discuss Agenda Item #8 before Agenda Item #7. Maria Giusti seconded that motion, and all present were in favor. ***

7. **Approve Charter Renewal Petition (#4):** (As explained above and below, Agenda Items #8, #11, #12, and #13 were actually discussed before this agenda item. Maria Martinez returned to the meeting before discussion of this agenda item began.) Maria Martinez reviewed a summary of key updates to various elements, and shared the 3-year budget projection that will be sent with the charter renewal petition. Karin Troedsson made a motion to approve the charter renewal petition as discussed/amended during the meeting, granting authority to Administration to make further minor non-material changes before the final submittal. (One update worth noting is that Charter Council agreed that enrollment preference details should be removed from the body of the charter renewal petition. Instead, the charter renewal petition will refer to the enrollment policy, which is included as an appendix and contains the enrollment preferences agreed upon by Charter Council.) The motion was seconded by Cheryl Imrie and passed with a unanimous vote of all members present.

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**Absent**

*Melissa Haberman*

*Cheryl Imrie*

*Sonya Luisoni*

*Amy Oggenfuss*

*Heather Shumaker*

*Karin Troedsson*

*Julia U'Ren*

**Yes**

*Melissa Haberman*

*Cheryl Imrie*

*Amy Oggenfuss*

*Heather Shumaker*

*Karin Troedsson*

*Julia U'Ren*

*Maria Giusti*  
*Melissa Haberman*  
*Cheryl Imrie*  
*Sonya Luisoni*  
*Amy Oggenfuss*  
*Heather Shumaker*  
*Karin Troedsson*  
*Julia U'Ren*  

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**Recused**

**Absented**

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**Abstained**

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Melissa Haberman  Yes
Cheryl Imrie  Yes
Sonya Luisoni  Absent
Amy Oggenfuss  Yes
Heather Shumaker  Yes
Karin Troedsson  Yes
Julia U’Ren  Yes

8. **Approve Chaperone Guidelines and Responsibilities Policy (#5):** Heather Shumaker reviewed updates to the Chaperone Guidelines and Responsibilities Policy, including adding information about how to handle LiveScan results that are not clear and/or driving records that do not come back clean. Passed with a motion by Karin Troedsson and a second by Julia U’ren.

Maria Giusti  Yes
Melissa Haberman  Yes
Cheryl Imrie  Yes
Sonya Luisoni  Absent
Amy Oggenfuss  Yes
Heather Shumaker  Yes
Karin Troedsson  Yes
Julia U’Ren  Yes

*** At this point, Maria Martinez had not yet returned to the room, so Heather Shumaker made a motion to discuss Agenda Items #11, #12, and #13 before Agenda Item #7. Amy Oggenfuss seconded that motion, and all present were in favor. ***


10. **Administration Update (#7):** Maria Martinez shared updates, including:
- December Financials (#8)
- Attendance Report (#9)
- Community Giving Update (#10)
- Class Size Projections for 2020/21 (#11)
- Enrollment Report (#7b)
- North Bay Administrators Meeting
- Hiring Update
- Standardized Testing Plan
- Open House Update
- Open Enrollment Update
- Public Records Request Update
- Site Update

11. **Faculty Update:** Julia U’Ren shared that 2 new assistants are now providing math support for the upper grades.

12. **Parent Council Update (#12):** Melissa Haberman shared updates, including:
- Fundraising
- Parent Enrichment
- Food as a Fundraiser
- Upcoming Events

13. **Charter Council Chair Update (#13):** Heather Shumaker shared updates, including:
- Administrator Evaluation Update
Closed Session: Entered at 8:15pm. (Maria Martinez and Kerstin Menzer were invited to participate in closed session.)

14. **Conference with Real Property Negotiations (Gov Code Section 54956.8) (#14):**
- Property: 1680 Los Carneros Ave., Napa, CA 94559
- Agency Negotiation: Maria Martinez
- Negotiating Parties: NVUSD and Stone Bridge School
- Under Negotiation: Prop 39 Terms

Open Session: Re-entered at 8:33pm.

15. **Report from Closed Session:** No reportable action.

Break: At this point, Charter Council took a short break while Maria Giusti and Julia U'Ren recused themselves from the rest of the agenda and left the meeting. (Quorum was still met.)

16. **Approve Salary Schedules (#15):** Charter Council reviewed updates to the “Math Teacher” and “Stipends” salary schedules. Passed with a motion by Cheryl Imrie and a second by Amy Oggenfuss.

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17. **Approve Employee Contracts (#16):** Passed with a motion by Amy Oggenfuss and a second by Melissa Haberman.

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18. **Confirm Next Meeting and Review Potential Agenda Items:** Charter Council decided to schedule a Special Meeting for Tuesday, 2/25/20 at 3:30pm to review the SBS Safety Plan and discuss the SBS response to NVUSD’s preliminary Prop 39 offer (which is due by 3/1/20). The next regular Charter Council meeting is scheduled for Tuesday, 3/10/20 at 6pm.

19. **Adjourn:** Passed with a motion by Amy Oggenfuss and a second by Cheryl Imrie at 8:40pm. Verse.

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Key: (#x) = Attachment Reviewed (where x represents the attachment number)