Charter Council Regular Meeting Minutes  
Tuesday, January 9, 2019

Members Present: Heather Shumaker, Jodi Ogden, Julia U’Ren, Maria Giusti, Cheryl Imrie,
Absent: Karin Troedsson, Mary Cassidy
Administration Present: Maria Martinez
Scribe: Melissa Haberman
Public Present: None

1. Call to Order: 6:07. Timekeeper: Maria Giusti

2. Julia U’Ren moves to approve the agenda, tabling action item #7 to February. Cheryl Imrie seconds the motion, all approve.

3. Public Comment: None

4. Jodi Ogden makes a motion to approve the minutes from the 12.11.18 meeting, with a correction to the spelling of Heather Shumaker’s name in item #14. Maria Giusti seconds the motion, all approve.

5. Cheryl Imrie makes a motion to approve the 2nd Interim Budget. Jodi Ogden seconds the motion, all approve.
   • Discussion notes about the approved budget; we are waiting for adjustments from the State and family giving contributions before considering cuts to spending.

6. Julia U’Ren makes a motion to approve class caps for 2019-20, knowing that it may be altered once budgeting begins. Maria Giusti seconds the motion, all approve.
   • Discussion notes about class caps Kinder teachers requesting to return caps to 20 per class.
   • Possible consideration to increase 1-3 grades to 30, 28 for 4th grade, 26 5th+ grades.

7. Approve Contracts – Attachment #4 - Tabled until February -

8. Cheryl Imrie makes motion to approve the Waiver Request for Missed Day Due to Air Quality on November 16, 2018. Jodi Ogden seconds, all approve.

9. Maria Martinez leads discussion and review of Open Enrollment Procedures and Timeline.
   • Maria Martinez to check with Rochelle to clarify who will receive mailed notices and applications

    • Heather Shumaker recently learned of the need to adjust process after speaking with the school’s attorney.
    • The admin evaluation process will now need to exclude employees. Employees cannot make recommendations regarding their boss’s performance due to conflict of interest.
• One faculty member will advise/inform review committee, but not sit on review committee.
• Final committee will be made up of 2 Parents Council Reps, 2 community member rep from Charter Council and Charter Council President.

11. Maria Martinez leads review of SBS Exit Survey. Council makes suggestions for minor wording adjustments

12. Admin Update - Maria Martinez shared updates including:
   • Financials (November)
   • Attendance
   • Community Giving Update
   • Parent-Teacher Surveys
     o Discussed possible change to process for next year.

13. Faculty Update - Julia U’Ren shared updates including:
   • Continued discussion regarding math
   • Mid-year reports on 2/6.


16. Board Continuing Education – Tabled to March meeting

17. Confirm next meeting on Tuesday, February 12, 2019. Melissa Haberman will not be able to attend as Scribe. Maria Martinez will ask Wendy L. to cover.

18. Maria Giusti makes motion to adjourn at 7:58, Cheryl Imrie seconds, all approve.

Please note: Any writings or documents provided to a majority of Board Members regarding any item on this agenda, not otherwise exempt from disclosure, will be made available in the Stone Bridge School main office.