Charter Council Meeting Minutes
March 11, 2014

Present: Jennifer Medaris, Christine Trudo-Mayo, Mimi Gatens, Elena Piazzisi, JoAnne Strickland, Christine Waskowiak

Public present: Candice Rutherford, Wendy Lindroos

1. Call to Order at 6:05; Roll Call, Verse, Identify Timekeeper: Jennifer.

2. Approve Agenda
   Christine T-M moved to approve the agenda. Christine W 2nd. In favor: Jennifer, Christine T-M, Elena, JoAnne, Christine W. Opposed: None. Abstentions: None.

3. Public Comment:
   - Candice Rutherford asked for clarification on correct spelling of “eurythmy.”
   - Jennifer Medaris read letter from parent Kirsten Murray in support of the 170 day school year.

4. Approve Minutes from 2/11/14 Meeting: Mimi
   Christine W. moved to approve minutes from 2/11/14 meeting, with some clarification around Smarter Balanced Field Test. Jennifer 2nd. In favor: Jennifer, Christine T-M, Elena, JoAnne, Christine W. Opposed: None. Abstentions: None.

5. 2nd Interim Budget Report approval: Bill
   Jennifer moved to approve the 2nd Interim Budget Report, Christine T-M 2nd. In favor: Jennifer, Christine T-M, Elena, JoAnne, Christine W. Opposed: None. Abstentions: None.

6. 2014/15 School Calendar approval: Bill
   The latest version of the 2014/15 school calendar and the bell schedule were presented (bell schedule just for the Council’s information). Elena moved to approve the 2014/15 school calendar, Christine W. 2nd. In favor: Jennifer, Christine T-M, Elena, JoAnne, Christine W. Opposed: None. Abstentions: None.

7. Line of credit resolution approval: Bill
   Christine T-M moved to approve a motion to raise the limit of SBS’ line of credit with Bank of Marin, currently $150K, to $300K. JoAnne 2nd. In favor: Jennifer, Christine T-M, Elena, JoAnne, Christine W. Opposed: None. Abstentions: None.

8. Internal hiring policy approval: Bill
   Bill presented a document clarifying hiring procedures for both external hires and internal
placements. JoAnne moved to approve the document with the following revisions: 1) Under “External Hire,” mention that the Hiring Committee Mandate includes posting positions. 2) Open positions that use the Administrative Hiring Team will be posted as applicable. 3) Verify nomenclature of class vs. teaching assistants. 4) Internal placement: Placement will be with recommendation of Program Director as well as PDC. 5) Add line about PDC holding teachers’ intentions and professional goals in mind for the purpose of making known opportunities to internal employees. Christine T-M 2nd. In favor: Jennifer, Christine T-M, Elena, JoAnne, Christine W. Opposed: None. Abstentions: None.

9. Consent Items: Bill
   - Overnight field trips: 3rd grade to Full Belly Farm, April 14 through 16; 4th grade to Columbia, April 2 through 4; 7th grade to Ashland, April 28 through May 1.
   - Contract for hourly Campus Maintenance Technician, increased to $22.00/hr.
Elena moved to approve all consent items, Christine T-M 2nd. In favor: Jennifer, Christine T-M, Elena, JoAnne, Christine W. Opposed: None. Abstentions: None.

10. WASC Update: Candice
    Candice provided a detailed timeline and updated the Council on progress. The report is done; visit from WASC representatives is scheduled for April 28 through April 30.

11. Smarter Balanced Field Test Plan: Bill
    Neither waiver nor paper and pencil option is available for this test which will be taking place this spring, so the school is in the process of purchasing 32 Chromebooks and arranging the logistics to facilitate the testing. SBS 3rd through 8th grades will be taking the test; a letter will be coming out to all parents to explain the process.

12. 2014/15 Open Enrollment Report: Bill
    SBS received 93 applications during open enrollment. 26 new students have accepted spots, all in kindergarten. New family orientations with Bill and kindergarten orientations with kindergarten teachers are underway.

13. Admin Update: Bill
    - February Financials were presented and discussed
    - Attendance report: 97.03% to date and 95.92% for the previous 15 school days.
    - Enrollment report: Unchanged at 265 students.
    - Diversity update:
      - LCAP: Bill informed the Council of a new project, a very extensive report and plan linking revenue and expenses to schoolwise goals, plans, and activities. Tied to Local Control Funding Formula. Needs to be complete by July and submitted along with the budget.
      - 7th grade is holding the Explorers Tournament this year, for the second year. It will take place at Kennedy Park Friday, April 11.
      - Vineyard transfer: SBS is working with NVUSD to move the transfer of the vineyard forward to this spring.
      - Hiring: 1st grade teacher position has been posted and has received some responses.
      - PDC meetings with teachers are almost all completed, with no surprises in the findings.

14. Faculty Update: Jennifer/Christine W.
    Christine distributed and discussed her faculty update.
15. Parent Council Update: JoAnne
   JoAnne distributed and discussed her PC update.

16. Charter Council Chair Update: Mimi
   Assistant Council Chair Mimi mentioned that CC had accomplished one of its annual goals by
   finalizing the Hiring Procedure.

17. Legal Matters, Financial Negotiations, Personnel Items: None

18. Report from Closed Session: Nothing to report

19. Confirm next meeting and potential agenda items: Mimi
   Next meeting will be April 8, 2014. Potential agenda items include an unexplained $28K line
   item in the financials and clarification around who will be doing work involved with LCAP.

20. Adjourn at 8:07: In favor: Jennifer, Christine T-M moved to adjourn at 8:07, JoAnne 2nd. In favor: Jennifer, Christine T-M, Elena, JoAnne, Christine W. Opposed: None. Abstentions: None.

Next scheduled meeting: April 8, 2014 at 6:00 p.m.

Respectfully submitted,
Wendy Lindroos, scribe