Dear Stone Bridge Families,

We hope everyone is having a wonderful summer break! The SBS Office is actively preparing for the new school year, and we have many things to share before you return. Please carefully read the following information.

**School Calendar and Daily Schedule**
The first day of school will be **Wednesday, August 21st, 2019**. The first day of school and the rest of that week are minimum days for all students. (**12:35 pm dismissal for Grades 1-8.**)

- Students are welcome on campus starting at 8:05 a.m. School begins at 8:20 a.m.
- Kindergarten hours are from 8:20 a.m. to 12:30 p.m. Monday through Friday.
- 1st through 8th Grade hours are 8:20 a.m. to 3:05 p.m. M, T, W & F, and 8:20 a.m. to 12:35 p.m. on Thursdays.
- Please note that First Grade students will have minimum days (8:20 a.m. to 12:35 p.m.) M-F from the first day of school, Wednesday, 8/22/18 through Friday, 11/01/18.

The 2019-20 school calendar can be found here, on the website, and in the school Office.

**Before School Campus Work Party! – Saturday, August 17th**
Please join us on Saturday, August 17, between 9am-1pm to ready our campus for the new school year. The “To-Do List” includes: light bulbs, playground preparation, classroom desk tune-up, and plenty of cleaning & freshening up the campus inside and out! Come for an hour or come for all four! Sixth Grade Parent Council reps are leading the charge. Look for an email from your parent rep for more info. See you there!

**Rose Ceremony – Wednesday, August 21**
Please join us for our annual Rose Ceremony on the first day of school at 9:00 a.m. in our Multi-purpose room! This lovely tradition opens our school year by welcoming our new First Graders. Each First Grader will begin their journey into the grades by crossing the Rainbow Bridge, where they will be met by an Eighth Grader who will present the student with a rose. Immediately following the ceremony will be a parent social to welcome new families to our school and greet our returning families. It is a wonderful way for our community to start the new school year and to get to know each other.

We’d appreciate your help by bringing:
- Flowers and greenery to decorate the stage
- Juice or water
- Baked goods
Contributions can be dropped off in the Multi-Purpose Room before school begins. Looking forward to seeing you there!

**Back-To-School Packet-Due Wednesday, August 28**
The 2019-20 Enrollment Paperwork for all students will be distributed by the class teachers on the first day of school. **Your child’s enrollment is not complete until all paperwork is returned, so this completed paperwork must be received by Wednesday, August 28.**

**Green Emergency Cards**
In the event of an emergency, it is crucial that we have your Emergency contact info. This info is found on our green Emergency Card, which is in your Back to School Packet. The completed green Emergency Card is **due to the school Office on Wednesday, August 28th.**

**GENERAL INFORMATION**

**Office Hours**
The School Office hours are 8 a.m. to 4 p.m. Monday through Friday on regularly scheduled school days.

**Parking - Let’s be safe!**
The consideration of others starts in the parking lot and the safety of our students and all members of our school community should always be a focus. So:
- Please take extra care as you drop-off and pick-up your children.
- Please be aware that incidents can happen in a split second and are almost always avoidable.
- **Please do not park in the staff parking lot.** Spaces are limited.
- Cars cannot be left unattended in the lane closest to the school.

**Traffic**
Anyone traveling to Stone Bridge during the summer couldn’t miss the increased traffic. Please plan accordingly and add 10 minutes to your travel time to school for drop-off and pick-up. Road construction has clearly slowed things down from both directions to school.

**Visitor Procedure**
All visitors are required to sign in at the Office and obtain a visitor badge before going to the classroom. Visitors must also sign out prior to leaving the campus.

**Attendance-Absences & Tardies**
If you child will be absent, a call should be made to the Office @ 707-252-5522 by 9 a.m.. Please state a reason for the absence.

All students arriving late (after 8:20 a.m.) must check in at the Office to obtain a Tardy Slip prior to entering class. **If they forget and go straight to class, they will be sent back to the Office to get a Tardy Slip.**

Remember that we expect your child(ren) to be present and on time every day and that the school does not receive state funding (~$40/day) for any absence (excused or unexcused). The school attendance policy is available [here](#), in the school Office and can be found in the Parent Handbook.

**Student Drop Off / Pickup During Instructional Time**
Because funding is received by the school only when students attend, we ask that you make every effort to schedule appointments (medical, dental, etc.) for your child outside of school hours. Please stop at the Office to sign your child out if you need to pick them up early. An Office staff member will assist you in getting your child. Children returning from an appointment must be signed in at the Office.

**Aftercare Program**
Information regarding our Aftercare Program, including the application and rate sheet, will be available soon in the school Office and on our website [www.stonebridgeschool.org](http://www.stonebridgeschool.org). Aftercare’s phone number is 257-7136. If you are planning to enroll your child in Aftercare the first day of school, you must fill out the registration form and the Emergency Contact Card before your child can attend Aftercare.

**Administration of Medications To Students**
All student medications must be stored in the SBS Office and only school personnel are permitted to administer medications to students. Our Administration of Medicine Procedure can be found in the school Office and on the website in the Parent Handbook. Please see Karla in the Office for the required paperwork if your child will need medicine administered during the school day. Students MAY NOT have any medications (prescription or over the counter) in their possession, unless directed by child’s physician. Inhalers may be kept by the student as long as the appropriate paperwork is on file in the office.

**Mid-Morning Snack**
New this year is our Mid-Morning Snack offering. For a nominal charge, students may purchase a snack on days when there is no Farm Lunch. Mid-Morning Snack will be offered on Mondays, Tuesdays, and Thursdays. Order forms and more information can be found on the website here or in the school office.

**Farm Lunch**
We are fortunate to once again be offering our Farm Lunch Program, twice a week for $5/a delicious homemade organic, vegetarian lunch. The order form for lunch can be found here.

**Volunteer Help for Chef Janet**
To make the Farm Lunch and the Mid-Morning Snack work, we need volunteers to help Chef Janet. It is great way to be part of the community that is Stone Bridge and to contribute to healthy food for our students. Let Karla or Rochelle know in the office when you can make it.

**Community Giving Program**
For many years, Waldorf education could only be found in private schools, with annual tuition reaching $20,000. At SBS, we are proud to offer a rich and comprehensive curriculum in a public charter school.

State funding does not cover the cost of educating students at Stone Bridge and parents have generously donated to our Community Giving Program to help with the funding gap. Financial contributions are confidential and voluntary and not required in any way for a child to enroll in or attend our school. We invite you to consider fully participating in our giving program. Look for the 2019-20 Community Giving form in the Back to School paperwork. Thank you!

Looking forward to a great school year! Your Admin Team